Data Explorer

A Guide to Reviewing Study Metadata from Completed Data Submissions

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Cancer Research Data Commons

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I. INTRODUCTION

The CRDC Data Explorer allows submitters to access metadata from the data submissions completed on the CRDC Submission Portal. Submitters may use this tool to view, explore, and download this metadata, as well as identify potential corrections. If you need to correct a completed data submission, you must create a new data submission in the CRDC Submission Portal and submit the updated metadata.

For help, contact the CRDC Help Desk at (NCICRDC@mail.nih.gov).

II. ACCESS DATA EXPLORER

Using the CRDC Data Explorer requires a CRDC Submission Portal account with access to relevant studies. If you do not have access to specific studies, refer to the Data Submission Instructions document for guidance on creating an account and requesting access to specific studies.

To access the CRDC Data Explorer:

1. Log in to the CRDC Submission Portal.
2. Click the **Data Explorer** tab. The study list appears, with filters and links to each study (Figure 1).
3. Filter studies by Study Name, dbGAP ID (for controlled-access studies), or Data Commons.
4. Click a study abbreviation to view its metadata.

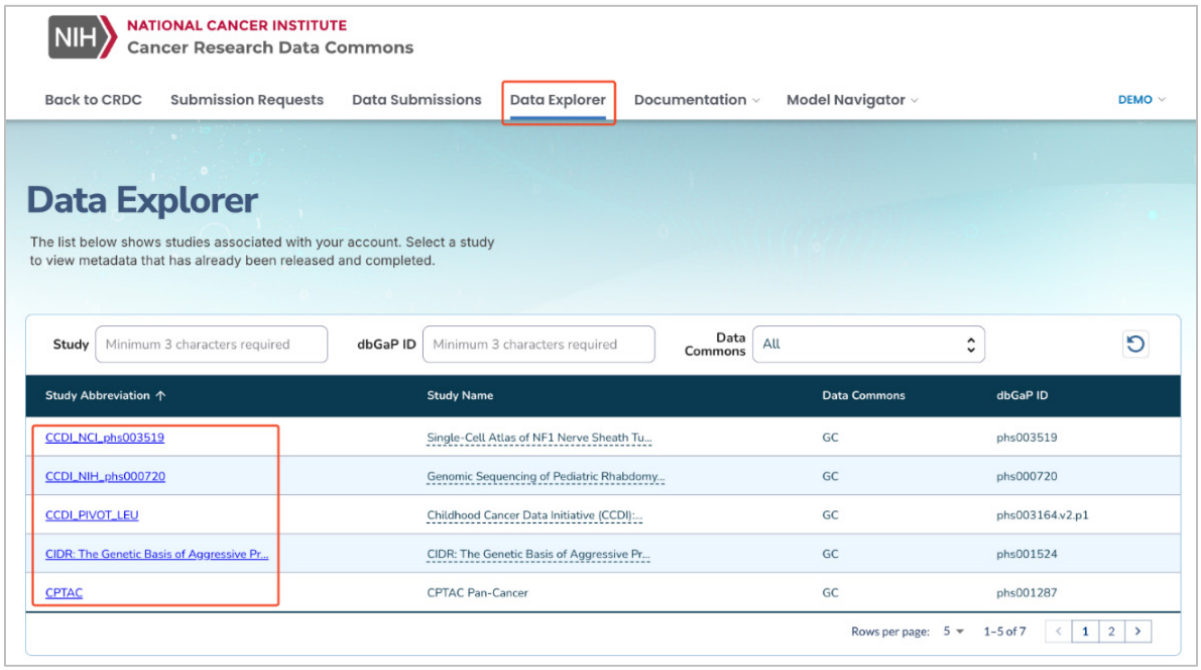

Figure 1: Data Explorer Study List

III. VIEW AND DOWNLOAD STUDY METADATA

Users can visualize metadata for a specific study by selecting a **Node Type**. Users have the following two options for downloading metadata.

- **By Node Type**
  - Choose a specific *Node Type* (e.g., Diagnosis) and download only that subset.
  - Use the **Download** > **Download selected metadata** option.
- **Full Study Metadata**
  - Choose **Download > Download full study metadata** to get all associated metadata.

Figure 2 shows the metadata view for a selected study, with the **Node Type** selector and the **Download** menu for selected metadata or the full study.

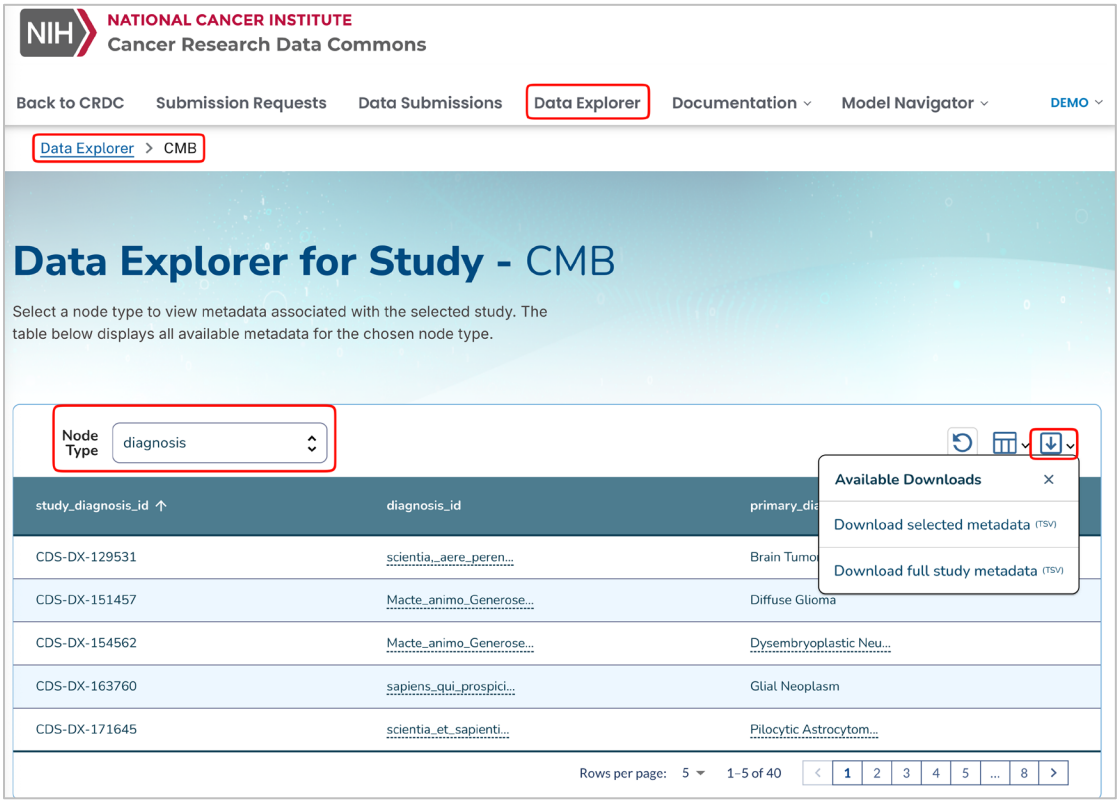

Figure 2: Study Metadata and Download Options

IV. CORRECT AND RESUBMIT METADATA

Once a data submission is marked complete, it cannot be reopened for updates. If you need to correct or update its metadata, make the changes in your existing metadata files. For convenience, you can download the metadata from the CRDC Data Explorer and use those files to make changes.

Submit the corrected or updated metadata through a new data submission for the same study. You do not need to submit a new Submission Request Form (SRF).

For detailed instructions, see Section VIII, “Starting a New Submission,” in the Data Submission Instructions.